

Mandatory Disclosure

Name of the Institution: JPM Arts and Science College, Kanchiyar P O , Labbakkada, 9562034555, 9400158910,
Email: jpm@jpmcollege.ac.in

Name and address of the Trust: John Paul Memorial and Charitable Trust, Kanchiyar P O, Labbakkada, 04868
259236, Pin 685511

Name and Address of the Principal: Dr Johnson V , JPM Arts and Science College, Kanchiyar P
O, Labbakkada, Email: principal@jpmcollege.ac.in

Name of the affiliating University: Mahatma Gandhi University, Kottayam, Kerala

Governance

Organisation Chart <https://www.jpmcollege.ac.in/public/JPM-Organogram>

Grievance Redressal mechanism for Faculty, staff and students
<https://www.jpmcollege.ac.in/public/JPM-Grievance-Redressal>

Establishment of Anti Ragging Committee
<https://www.jpmcollege.ac.in/public/JPM-College-Committees?item=R3RXUTM1WWdEc1hDS0dQc1dBWXowUT09>

Online Grievance Redressal Mechanism
<https://www.jpmcollege.ac.in/public/JPM-Grievance-Redressal-Form>

Establishment of Internal Committee (IC)
<https://www.jpmcollege.ac.in/public/JPM-College-Committees?item=RUD6Yk51akIKTWJmcW1hK05rZ05YQT09>

Establishment of Committee for SC/ST

Internal Quality Assurance Cell (IQAC)

Equal Opportunity facilities Cell

Programmes

Name of the Programme	Number of Seats	Duration
Bachelor of Business Administration	50	3 or 4 years
Bachelor of Computer Applications (Honours)	50	3 or 4 years

Fee

<https://www.jpcollege.ac.in/public/JPM-Admission-Details?id=dDI2VGFDOWRMZG9wZmtRZHpXa3Jrdz09>

Faculty Details

No	Name	Qualification	Date of Joining
1	Ms.Tiji Tom	MSc	06/08/2018
2	Mr Abin K Markose	MSc	06/06/2020
3	Ms Athira Raj	MSc	17/12/2020
4	Ms Anju C P	MSc Mathematics	01/06/2016
5	Ms Athira Sajeevan	M.Tech	13/03/2022
6	Ms Sonia James	MSc	04/01/2023
7	Ms Jithu Johnson	MCA	02/02/2023

No	Name	Qualification	Date of Joining
1	Mr Nithin Amal Antony	MBA	06/06/2018
2	Mr Binto Kurian	MBA,M Phil	17/3/2022
3	Ms Reema James	MBA	02/06/2025
4	Ms Sherin C Baby	MBA	02/6/2025

Profile of Principal

Name: Dr. Johnson V
DoB: 27/05/1966
Email:principal@jpmcollege.ac.in
Educational Qualifications: M.Com, NET, PhD
Area of Specialization: Finance
Year of Teaching Experience: 27
Research Experience:
Research Guidance: 6
Journal Paper Publications: 16
Papers Published International/National:4
Book Published: 2

Number of Seats Sanctioned

No	Course	Year	Seats Sanctioned
1	Bachelor of Computer Applications (Honours)	2024-25	50
2	Bachelor of Computer Applications (Honours)	2025-26	50
3	Bachelor of Computer Applications (Honours)	2026-27	50
4	Bachelor of Business Administration(Honours)	2024-25	50
5	Bachelor of Business Administration(Honours)	2025-26	50
6	Bachelor of Business Administration(Honours)	2026-27	50

Admission Process & Regulations

Admissions to all academic programmes are conducted through the Centralised Allotment Process (CAP) of Mahatma Gandhi University (MGU), Kottayam. This process is strictly governed by the regulations and admission norms established by the University and the Government of Kerala. The CAP System

Administered via the official portal (<https://cap.mgu.ac.in>), the CAP system manages every stage of the enrollment cycle, including:

Eligibility Verification: Ensuring all applicants meet the required academic standards.

Merit Preparation: Ranking candidates based on qualifying examination results.

Seat Allotment: Distributing seats across various categories and for test-qualified candidates as notified annually by the University.

Admission Timeline & Procedures

The University publishes a comprehensive Admission Calendar each academic year. Key features include:

Rank Lists & Allotments: The simultaneous release of the Main List and Waiting List.

Acceptance Period: Candidates are granted a mandatory period of at least 15 days to accept their allotment.

Waiting List Activation: The Waiting List becomes operative only after the validity of the Main List

has expired.

Session Commencement: The final dates for the closure of admissions and the start of the academic session are determined and notified by MGU.

Withdrawal & Refund Policy

The policy regarding the refund of fees upon withdrawal of admission is transparently implemented in accordance with the prevailing rules and guidelines issued by Mahatma Gandhi University and the Government of Kerala.

Infrastructure

Sl. No.	Particulars	Details
i	Number of Class Rooms and size of each	6 Classrooms – Areas range from 43–45 sq.m each
ii	Number of Tutorial Rooms and size of each	1 Tutorial Room – 50 sq.m
iii	Number of Laboratories and size of each	1 BCA Laboratory – 50 sq.m
iv	Number of Computer Centres with capacity of each	1 Computer Centre – 50 sq.m
v	Central Examination Facility	Examination Cell available, examinations conducted as per University norms
vii	Barrier Free Built Environment for disabled and elderly persons	Yes
ix	Hostel Facilities	Girls' Hostel available – 14 rooms, capacity 40 students
x	Number of Library books/ebooks/Titles/Journals available (Programme-wise)	BBA Programme: Text title :- 814 ,journals ; - 16 E-resources :- 2 , BCA Programme : Text title :- 1175 ,journals ; - 6 E-resources :- 1,
xi	List of online National/International Journals subscribed	N-LIST

xii	National Digital Library (NDL) subscription details	National Digital Library of India (NDLI)
xiii	List of Major Equipment / Facilities in each Laboratory / Workshop	computers, printers, licensed system software, open-source software, networking facilities
xiv	List of Experimental Setup in each Laboratory / Workshop	Programming and application development setups for BCA curriculum
xv	Innovation Cell	Yes
xvi	Social Media Cell	Yes
xvii	Compliance of Academic Bank of Credit (ABC)	Yes
xviii	Upload of short video (1–2 min) of infrastructure and facilities	Provided on Institutional Website
xix	Games and Sports Facilities	Yes
xx	Teaching Learning Process	ICT-enabled teaching, smart classrooms, internships, MOOCs via SWAYAM
xxi	Post Graduate Courses offered	Yes
xxii	Title of the Course (PG)	MSc.Computer Science
xxiii	Laboratory facilities exclusive to PG Course	Yes

Enrolment and Placement Details

No	Course	Year	Enrollment
1	Bachelor of Computer Applications (Honours)	2025-26	49
2	Bachelor of Computer Applications (Honours)	2024-25	49
3	Bachelor of Business Administration(Honours)	2025-26	40
4	Bachelor of Business Administration(Honours)	2024-25	47